

Greek National Branch of IAML – CONSTITUTION

Article 1 – Name and Headquarters

1. The name of this Association shall be Greek National Branch of the International Association of Music Libraries, Archives and Documentation Centres (GRNB/IAML), hereinafter referred to as the “Branch”.
2. The headquarters shall be established at the office of the Secretary General.

Article 2 - Purposes

The National Branch is a national organization of institutions and individuals. As an independent, non-governmental, non-profit-making organization, it shall have the following purposes:

- i. To encourage and promote the activities of libraries, archives and documentation centers concerned with music and music materials,
- ii. to strengthen cooperation among institutions and individuals working in these fields and to publish information concerning their work.
- iii. To promote a better understanding of the cultural importance of music libraries, archives and documentation centers nationally and internationally.
- iv. To support and facilitate the realization of projects in music bibliography, music documentation and music library science at national and international levels.
- v. To promote the availability of all publications and documents relating to music, with emphasis on international exchange and lending.
- vi. To encourage and support the development of standards in all areas related with the Branch and the Association.
- vii. To promote the availability of suitable professional education and training.
- viii. To further the bibliographic control of music materials of all forms.
- ix. To support the protection and preservation of musical documents of all periods.
- x. To cooperate with other organizations in the fields of librarianship, bibliography, archival science, documentation, music and music scholarship.
- xi. To arrange annual national and international meetings of its members.
- xii. To issue field oriented publications.

Article 3 – Members

1. The National Branch, based on the IAML Constitution, consists of three (3) categories of members: institutional members, individual members and honorary members. All members must be members of IAML, be located in, be citizens of or be occupied in Greece (either be involved in the field of music bibliography, music librarianship, or Greek music archives).
 - i. The following may be institutional members: music libraries, music archives, music documentation centers, sound recording libraries and sound archives, publishing firms and dealers, as well as other

- institutions and organizations wishing to further the goals of the Association, as well as those of the Branch.
- ii. The following may be individual members: all persons wishing to further the goals of the Association, as well as those of the Branch.
 - iii. Honorary members of the Association, who work or are located in Greece, are simultaneously honorary members of the Branch.
2. All individual members consistent to their financial obligations to IAML are considered eligible to become members of the General Assembly or any other coordinating committee.

Article 4 – Dues

The membership dues are the ones decided by IAML General Assembly and no further dues should be collected for the Branch. Registered members to IAML can join the Branch.

Article 5 – Administration

The National Branch shall be governed by the General Assembly and the Board.

The General Assembly

1. The General Assembly shall comprise of all members, and shall be held once a year, during the Branch's annual meeting. The General Assembly shall receive the annual reports from the President, the Secretary General, the Treasurer, the projects undertaken jointly with other bodies, the editors of the Association's publications, the representatives of other bodies and/or organizations, and from others as requested by the Board. The agenda shall be prepared by the Secretary General and the General Assembly shall be chaired by the President.
2. The General Assembly shall have the right to make fundamental decisions that relate to the operational issues and aspirations of the Branch, and to any challenges it faces. Its powers shall include:
 - i. approval of the Treasurer's report
 - ii. committing National Branch to any contractual obligation, on recommendation of the Board
 - iii. appointment to the positions of Secretary General, Treasurer, editor of the National Branch publication and any others that involve payment of a stipend, on recommendation of the Board
 - iv. the establishment or dissolution of any new commission, professional branch, committee, sub-commission or working group, on recommendation of the Board.
 - v. changes to the Constitution and Rules of Procedure
 - vi. the location and timing of future congresses, on recommendation of the Board.
3. When voting at the General Assembly, each individual, honorary and institutional member shall have one vote. It is the responsibility of institutions to designate their representatives. A personal member may also cast a vote as an institutional member.

Apart from resolutions relating to changes to the Constitution (see Article 9), all resolutions shall be adopted by a simple majority of the votes. Proxy votes on issues brought to the attention of members before the General Assembly shall be permitted from members unable to attend.

4. At a General Assembly the Chair of the Constitution Committee, or other officer who is not chairing the meeting, shall advise and rule as necessary on matters of procedure.

The Board

5. The Board shall be the executive committee of the Branch. The Board shall consist of the President, the Vice President, the Secretary General, the Treasurer and a Member.
6. The Board shall at its discretion make and implement decisions when not specifically limited by the Constitution.
7. The Board shall normally meet at least twice (2) a year, once during the annual meeting and once midway between congresses. Three members shall constitute a quorum.
8. All members of the Board shall be elected by the members of the Branch. Every member of the Branch shall have the right to nominate candidates for office. The Board shall encourage nominations reflecting the diversity of the Branch's membership.
9. Elections for Board shall be held every three (3) years. All members of the Board can be reelected, but may not serve more than two consecutive terms.
10. If the President resigns or dies in office during the first or second year in that office, the Board shall appoint the Vice-President Acting President. The Board shall appoint a replacement for any position that becomes vacant among the members of the Branch, including those already serving as members of the Board. All acting appointments must be confirmed at the next General Assembly.

Representation of the Branch within the Association

The Board shall appoint a representative to participate in the Forum of National Representatives during the annual meeting of the Association. The Board shall provide for the submission to the Secretary General of an annual concise report of all projects undertaken by the Branch.

Article 6 - Committees and Working Groups

The Branch, together with the General Assembly shall appoint, if considered necessary, sub-topical committees or working groups, in accordance with the Constitution of IAML.

Article 7 - Finances

Subject to the requirements of this Constitution, the Rules of Procedure and the decisions of the Board, all income--dues, grants, gifts and legacies, or any other revenue-- and expenditure of the Branch shall be managed by the Treasurer.

Article 8 – Changes

The Constitution may be changed only by a qualified majority vote of the General Assembly. Proposals for changes must be supported by at least three members. Such

proposals must reach the Secretary General not later than three (3) months before the meeting of the General Assembly. They must then be reviewed by a Constitution Committee and the Board and circulated to members for comment for a period of at least four (4) weeks. The final version to be voted on shall be distributed to the membership no less than one (1) month before the General Assembly.

Article 10-Relationships with other organizations

To further common interests the Branch may enrol as a member of, or seek affiliation or enter into formal collaboration with, international organizations pursuing similar objectives in the fields of librarianship, bibliography, archival science, documentation, music and music scholarship.

Article 11 – Rules of Procedure

The implementation of this Constitution and the management of the Branch shall be determined by the General Assembly, on recommendation of the Board, in Rules of Procedure. Changes in the Rules of Procedure may be made following the same process as changes in the Constitution, except that only a simple majority is required in the General Assembly.

Article 12 – Publications

1. The official journal and any other periodical issued by the Branch shall be sent to each member regularly and free of charge. The Editors of these publications shall be appointed by the General Assembly, on recommendation of the Board, for a specific term.
2. Other publications issued by the Branch shall require the approval of the Board.

Article 13 – Dissolution

1. The National Branch may be dissolved only by a meeting of the General Assembly expressly convened for this purpose and with a two-thirds majority of the votes cast.
2. In the event of the dissolution of the National Branch its property shall pass, in accordance with the aims stated in Article 2, to a recognized cultural institution in the field of music bibliography, music librarianship, or the like.

Article 14 - Languages and interpretation

1. The official languages of the National Branch shall be Greek and English.
2. This Constitution and the Rules of Procedure shall be published in these languages. In case of dispute, the Greek text shall be authoritative.